



DEPARTMENT OF PLANNING AND NEIGHBORHOOD SERVICES
APPLICATION FOR **DESIGN & HISTORIC REVIEW**

YOU CAN ALSO APPLY ONLINE AT:

[HTTPS://SECURE.YUMAZ.GOV/CITIZENACCESS/CITIZENACCESSSITE/PUBLIC/MAIN](https://secure.yumaz.gov/citizenaccess/citizenaccesssite/public/main)

PLEASE BE ADVISED OF THE FOLLOWING INFORMATIONAL NOTICES:

FAA NOTIFICATION - This property is located in the vicinity of the Yuma International Airport. The Federal Aviation Administration (FAA) requires the property owner or its agent to file a "Notice of Proposed Construction or Alteration" with the FAA prior to commencing vertical construction. Information regarding FAA's requirements can be found at: <https://oeaaa.faa.gov/oeaaa/external/portal.jsp>. The FAA requirements arise from federal laws and regulations and are outside of the City's jurisdiction and authority. Be aware the FAA has the authority to prevent and stop development for failure to comply with federal regulations.

PUBLIC RECORDS - This application and any document supplied as part of this application is considered a public record and may be disclosed pursuant to A.R.S. § 39-121 or displayed electronically by the City of Yuma.

SUBJECT PROPERTY ADDRESS(ES) OR LOCATION:		REQUEST	
ASSESSOR'S PARCEL NO(S):		HISTORIC REVIEW <input type="checkbox"/>	DESIGN REVIEW <input type="checkbox"/>
PROPERTY OWNER (S) NAME:		APPLICANT / AGENT NAME:	
ADDRESS:		ADDRESS:	
CITY:	STATE:	ZIP:	CITY: STATE: ZIP:
PHONE:		PHONE:	
E-MAIL:		E-MAIL:	

I affirm that I am the owner of record of the subject property. If an agent is named, I hereby authorize that person to act on my behalf in matters relating to this application. (City requires owner's signature for Waiver of Claims and Avigation Disclosure acknowledgements)

PROPOSITION 207 WAIVER OF CLAIMS: Owner(s) hereby waives and releases City from any and all claims under Arizona Revised Statutes §12-1134, et seq., including any right to compensation for reduction to the fair market value of the Property or any portion thereof, as a result of City's approval or failure to approve this land use action request. The terms of this waiver shall run with the land and shall be binding upon all subsequent landowners, assignees, lessees and other successors. Owner acknowledges there may be a request to execute a separate Waiver of Claims document, suitable for recording.

AVIGATION DISCLOSURE: Owner(s) hereby acknowledges that the subject property is located in the vicinity of Yuma County International Airport and the U.S. Marine Corps Air Station, both of which may result in aircraft overflight, vibrations and related noise as may be inherent in the operation of aircraft now known or hereafter used for flying within navigable airspace.

SIGNATURE OF OWNER: _____ **DATE:** _____

SIGNATURE OF AGENT: _____ **DATE:** _____

THE FOLLOWING INFORMATION IS REQUIRED FOR A COMPLETE APPLICATION SUBMITTAL

FAILURE TO SUPPLY ALL ITEMS AT THE TIME OF APPLICATION WILL RESULT IN A DELAY IN THE APPLICATION PROCESS AND DELAY OF ASSIGNMENT TO A CASE PLANNER FOR REVIEW.

- ☐ COMPLETED APPLICATION FORM
- ☐ PRE-DEVELOPMENT MEETING (PDM) NUMBER PDM-_____ (OR COPIES OF NOTES)
- ☐ APPLICATION FEE OF \$_____
- ☐ A NARRATIVE STATEMENT DESCRIBING THE PROPOSED WORK, ALTERATIONS, LANDSCAPING, DESIGN, DEMOLITION, ETC. DESCRIBE FULLY AND INCLUDE DIMENSIONS, MATERIALS, COLORS, ETC. WHEN THERE IS MORE THAN ONE PROJECT, PLEASE DESCRIBE EACH SEPARATELY.
- ☐ A SITE PLAN DEPICTING LOCATION, IDENTIFICATION & DIMENSIONS OF EXISTING STRUCTURES, STREETS, OFF-STREET PARKING AND LOADING FACILITIES, INGRESS/EGRESS LOCATIONS, INTERNAL CIRCULATION, WALLS, FENCES, EXTERIOR LIGHTING STANDARDS AND DEVICES, AND SIDEWALKS. (MINIMUM SCALE OF 1" = 20')
- ☐ ELECTRONIC COPY OF SITE PLANS. EMAIL TO PLANNING@YUMAAZ.GOV (UNLESS APPLYING ONLINE)

DEPENDING ON PROJECT, ONE OR MORE OF THE FOLLOWING MAY ALSO BE REQUIRED:

- ☐ COMPLETE COLOR BOARD INCLUDING COLORS TO BE USED, TEXTURE CHIPS AND SAMPLES OF BUILDING MATERIALS.
- ☐ FLOOR PLAN (MINIMUM SCALE OF 1/8" = 1')
- ☐ EXTERIOR ELEVATIONS (MINIMUM SCALE OF 1/8" = 1')
- ☐ LANDSCAPING PLANS (MINIMUM SCALE OF 1" = 20')
- ☐ ROOF PLANS SHOWING CONCEALMENT OF ROOF-MOUNTED EQUIPMENT (MINIMUM SCALE OF 1/8" = 1')
- ☐ WALLS & FENCES - MATERIAL TYPE, COLORS AND LOCATIONS ON-SITE
- ☐ SIGNAGE TYPES, SIZES, MATERIALS, LOCATIONS, COLORS
- ☐ TRASH ENCLOSURES
- ☐ EQUIPMENT SCREENING
- ☐ LETTER SIGNED BY PROPERTY OWNER IF THE IMPROVEMENTS ARE TO A LEASED OR RENTED FACILITY

- ☐ THE FOLLOWING INFORMATION IS MISSING AND NEEDS TO BE PROVIDED BEFORE THIS APPLICATION CAN BE ACCEPTED. DEADLINE TO RETURN MISSING ITEMS IS: _____

In accordance with Arizona Revised Statute § 9-495, please direct any questions or clarifications needed regarding this application to: Robert Blevins, Principal Planner, at 928-373-5189, or at Robert.Blevins@YumaAZ.gov. Staff will respond to inquiries within five (5) business days from the date the communication is received.